

# **Bournemouth University Rules and Information -**



- 1.5.8 Any damage to the accommodation should be reported immediately to your local accommodation team through the designated reporting method (if in doubt what this then check with your local accommodation team)

## **1.6 Noise and nuisance**

- 1.6.1 Between the hours of 2300 and 0700 (11.00 pm and 7.00 am), students must not make noise that, in the reasonable opinion of the local accommodation team, could be deemed to be a nuisance to other residents or neighbours.
- 1.6.2 Students must not behave in a way which constitutes harassment, nuisance or annoyance to staff, any other student(s) or residents in neighbouring properties.
- 1.6.3 Students must not behave in a threatening, menacing, aggressive, racist or anti-social manner towards others.
- 1.6.4 The Residences Team may require any student to remove from their accommodation any picture; poster, video or other representation if in the reasonable opinion of the local accommodation team that item would be likely to cause offence to others.
- 1.6.5 Students must not remove, move, hide or steal any items from the accommodation that do not belong to them.

## **1.7 Security and keys**

- 1.7.1 Students must ensure that entrance doors to the accommodation are properly secured after entering or leaving the building.
- 1.7.3 If a student mislays his/her door entry card or key, they must notify the local accommodation team immediately who will arrange a replacement. The student will be responsible for paying the cost of the replacement (including replacement locks if necessary).
- 1.7.4 Students must not alter or duplicate any door entry card or key or allow any other person to use their door entry card or key. The replacement charges for your accommodation have been enclosed with this document (see section 9.). By signing the Licence agreement, the resident accepts these charges may be applicable.
- 1.7.5 Students must not allow any unknown person into their accommodation unless that person has shown reliable identification and the student is satisfied that the person has a legitimate reason to be there. This regulation does not require students to challenge unknown persons or attempt to prevent them gaining access, particularly where the student's own personal safety might be put at risk.
- 1.7.6 At any time a member of the local accommodation team or an approved contractor can request to receive and retain a student's ID card if it is believed the student is, has been involved in or has information pertaining to a serious incident whereby the University requires to record their identity for possible future action.

## **1.8 Electrical**

- 1.8.1 Students should inform the local accommodation team of any electrical fault within the accommodation as soon as it is discovered.

1.9.2 If in the reasonable opinion of the local accommodation team a student's bedroom is in such a condition as to be a hazard to health or likely to cause damage to the University's ~~prop~~

### **1.13 Use of accommodation**

Students must not (nor permit its guests to) carry out or conduct a business or any type of commercial enterprise from a bedroom or accommodation. Students must not use the address of the accommodation (including the bedroom) for business or commercial purposes.

### **1.14 Legal responsibilities**

- 1.14.1 The student living in the accommodation is the person who must act and comply with the terms of the Licence agreement. Bournemouth University and/or the local accommodation team will not deal with a third party representative on any aspect of the Licence agreement without written confirmation from the Licensee that the third party is entitled to do so. For details see: <https://intranetsp.bournemouth.ac.uk/pandptest/111-appendix-1-third-party-representative-form.docx>
- 1.14.2 The University may take legal action to enforce the terms of the Licence agreement and/or disciplinary action under the Disciplinary Code (refer to section 4. Disciplinary)
- 1.14.3 Where a breach of the terms of a student's Licence agreement is also a criminal offence it is the University's policy to report such matters to the relevant authorities.

### **1.15**

- 1.16.3 Students are expected to turn lights, heating and electrical points off when not in use.
- 1.16.4 Residents are expected to use any recycling facilities provided and avoid contaminating recycling with general waste.
- 1.16.5 Students are expected to use the bins provided and keep all refuse stores and areas used for this purpose clean and clear.
- 1.16.6 Unilet and LettingsBU (Fully Managed) properties – Students are responsible for ensuring refuse is put into the bins provided, following all guidance by the local council for their proper use and to ensure the bins are placed ready for collection and then returned to their designated area once emptied. Any costs incurred for an additional collection(s) due to non-use and/or misuse of the bins provided will be passed on to the students.

## **1.17 Travel & Transport**

- 1.17.1 Student Village and Dorchester House only - Students should not bring a car with

## 1.20 Television

- 1.20.1 Students using television sets or are streaming live TV will need to comply with TV Licensing, details can be found at: [www.tvlicensing.co.uk/check-if-you-need-](http://www.tvlicensing.co.uk/check-if-you-need-)



- 4.1 Where a student is in breach of their obligations outlined in their Licence agreement or has failed to comply with the rules as set out in this document, the University may (where appropriate) refer the matter to the relevant authorities and/or begin legal proceedings and/or treat the matter as a University disciplinary issue.
- 4.2 Allegations of a breach of the Licence agreement or rules as set out in the document shall be made to a member of the Residential Services team who will act on this information and follow the steps set out here to remedy the situation.
- 4.3 If the allegation is substantiated but not serious, then the student(s) can be issued with their first (green) written warning, which can be recorded on the student's file for the remainder of their Licence period.
- 4.4

- (c) Issue a third and final (red) written warning to be recorded permanently on the student's file - unless already issued to the student for previous breaches then refer to (d), (e) (f) or (g) below
- (d) A requirement for the student to sign a written undertaking to agree their future conduct and meet regularly with a member of Residential Services personnel to review their behaviour
- (e) An order that the student apologises in person and/or in writing to affected parties (where relevant) and/or pays for loss or damage which they have caused
- (f) An order that the student's Licence agreement is terminated (subject to due process of law and the requirements of the Protection from Eviction Act 1977)
- (g) Escalate the case to the Director of Student Services for consideration under the Bournemouth University Student Disciplinary procedure (details of which can be found at: <http://studentportal.bournemouth.ac.uk/help/rules-regulations/> )

#### 4.9 The University's Residential





**Stage.** Further details on the Central Review Stage and how to escalate your complaint can be found on the [Important Information page](#) under the Complaints section.

## **10. Damage, Replacement and Cleaning Costs**

Unfortunately, things can and do get broken, and although we won't charge you, if it really was an accident, sometimes we may have to pass on a cost for damage, replacements or additional cleaning.

The reason we have sent this to you now is that we believe that honesty is the best policy and we



Unilet and LettingsBU (Fully Managed) properties fall under the scope of the local housing amenity standards as set out by